



FairGrounds stand No. 41, Masauko Chipembere Highway, Chichiri, Blantyre 3

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TO : IWENJKA – Do Good Promotion- Holland
FROM : Alice Chiwaya – Blantyre, Malawi
DATE : 4 November 2018
SUBJECT : Budget for monitoring and Orchard

Save the Poor Foundation is hereby submitting a budget for monitoring and establishing an Orchard at the land earmarked for the construction of Girls' Secondary School in Ntcheu District. Monitoring visits to Chitare in Ntcheu has been recommended in order to check on progress of banana plantation. And also to continue the link between SAPOF and the community as part of encouragement. During the monitoring visits SAPOF members and the community will be clearing the space where the tents will be mounted during the camping and also planting of their seedlings for Orchard .See part A of the budget.

Part B of the budget is showing the cost of getting seedlings to establish an Orchard at the land where the school will be built. 5 monitoring visits (frequency) have been planned from November 2018 to early February, 2019.

A) MONITORING VISITS TO CHITARE -NTCHEU					
ITEM No.	DESCRIPTION OF EXPENDITURE	QTY	FQ	Unit Cost	TOTAL AMOUNT (MK)
1.	Transport/fuel for 3 people from Blantyre to Ntcheu and back x 5 visits	3	5	12,000	180,000.00
2	Meals for 3 people X 5 visits	3	5	4,000	60,000.00
3	Communication – airtime	1	5	4,000	20,000.00
	SUB TOTAL				260,000.00
B) SEEDLINGS FOR ORCHARD					
4	Seedlings for Guavas	10	1	1,000	10,000.00
5	Seedlings for Mangoes	10	1	1,000	10,000.00
6	Seedlings for Oranges/Tangerines	10	1	1,000	10,000.00
7	Seedlings for Paw paws	10	1	1,000	10,000.00
8	Transportation from Blantyre to Ntcheu to deliver the seedlings	1	1	30,000	30,000.00
	TOTAL				70,000.00



Requested by:

**Alice Chiwaya
Executive Director
SAPOF - Malawi**